

# DIRECTIONS FOR COMPLETING FORM

Complete Section #1, Claimant's portion of this form. **YOU ARE RESPONSIBLE** for having Section #2 completed by your doctor and Section #3 completed by your employer. **Any missing or incorrect information on this form will delay processing of your claim.**



PLEASE NOTE: ALL SECTIONS OF THE CLAIM FORMS MUST BE RECEIVED IN ORDER TO PROCESS YOUR CLAIM.

**COMPLETED APPLICATIONS CAN BE FAXED TO: 856-382-2402**

Read all questions carefully! Print or write clearly since this information is used to determine your right to benefits. If you need any assistance in completing this form, please call the Member Services Department at 856-382-2400.

- Your signature certifies that you understand that any misrepresentation of fact or failure to disclose a material fact may be punishable under the law and may result in a forfeiture of benefits under the Plan. This includes any changes to the Medical Certificate or the Employer's Statement made by you without authorization by your physician or your employer benefits.
- You must inform us of any other payments you are receiving such as sick pay or wages, a pension from your last employer, worker's compensation benefits, Social Security Disability benefits, or unemployment.

**IMPORTANT:** We suggest you keep a copy of the completed form for your records.

**\*\*\* TO INSURE TIMELY PROCESSING OF YOUR CLAIM, ALL PAPERWORK  
MUST BE RECEIVED BY WEDNESDAY AT 12:00 NOON \*\*\***

**TEAMSTERS HEALTH AND WELFARE FUND**  
2500 McCLELLAN AVENUE, SUITE 140 · PENNSAUKEN NJ 08109 · PHONE NO.# 856-382-2400 · FAX NO. #856-382-2402  
**WEEKLY DISABILITY BENEFIT CLAIM FORM**

SECTION I - INFORMATION TO BE COMPLETED BY CLAIMANT (MEMBER)

1. NAME: FIRST \_\_\_\_\_ MI \_\_\_\_ LAST \_\_\_\_\_
2. SOC.SEC.NO: \_\_\_\_\_
3. DATE OF BIRTH: \_\_\_\_\_
4. CIRCLE ONE: MALE OR FEMALE
5. ADDRESS: STREET \_\_\_\_\_  
CITY, STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_
6. HOME PHONE#: \_\_\_\_\_
7. NAME OF EMPLOYER: \_\_\_\_\_
8. EMPLOYERS PNONE NO. #: \_\_\_\_\_
9. EMPLOYERS ADDRESS \_\_\_\_\_  
\_\_\_\_\_
10. IS THIS A CLAIM FOR (CIRCLE ONE): ACCIDENT or ILLNESS
11. IF THIS IS AN ACCIDENT CLAIM: WHERE DID ACCIDENT OCCUR? \_\_\_\_\_  
\_\_\_\_\_  
DATE OF ACCIDENT: \_\_\_\_\_  
EXPLAIN ACCIDENT IN DETAIL: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. WAS CONDITION RELATED TO (CIRCLE ONE): WORK RELATED AUTOMOBILE ACCIDENT  
SURGERY HOSPITALIZATION OTHER 3RD PARTY INVOLVEMENT OTHER
13. DATE OF EMERGENCY ROOM CARE \_\_\_\_\_  
DATE OF SURGERY: \_\_\_\_\_  
HOSPITALIZATION: FROM \_\_\_\_\_ TO \_\_\_\_\_
14. ARE YOU/HAVE YOU APPLIED FOR UNEMPLOYMENT BENEFITS? IF YES, PLEASE GIVE  
EFFECTIVE DATE \_\_\_\_\_
15. HAVE YOU APPLIED/ARE YOU APPLYING FOR FMLA BENEFITS?  
YES \_\_\_\_\_ NO \_\_\_\_\_  
a. IF YES, PLEASE PROVIDE THE EFFECTIVE DATE: \_\_\_\_\_
16. I AUTHORIZE THE RELEASE OF ANY MEDICAL INFORMATION NECESSARY OR EMPLOYER  
INFORMATION NECESSARY TO PROCESS THIS WEEKLY DISABILITY CLAIM.

MEMBER SIGNATURE HERE: \_\_\_\_\_ DATE: \_\_\_\_\_

**TEAMSTERS HEALTH AND WELFARE FUND**  
2500 McCLELLAN AVENUE, SUITE 140 · PENNSAUKEN NJ 08109 · PHONE NO.# 856-382-2400 · FAX NO. #856-382-2402  
**WEEKLY DISABILITY BENEFIT CLAIM FORM**

**SECTION II – ATTENDING PHYSICIAN’S STATEMENT (TO BE COMPLETED BY YOUR DOCTOR)**

1. PATIENT’S NAME: \_\_\_\_\_ DOB \_\_\_\_\_
2. ICD-9 CODE : \_\_\_\_\_ DIAGNOSIS & CONCURRENT CONDITION  
\_\_\_\_\_  
\_\_\_\_\_
3. DATE SYMPTOMS FIRST APPREARED: \_\_\_\_\_
4. IS/WAS EMERGENCY ROOM CARE OR HOSPITALIZATION REQUIRED: (CIRCLE ONE) YES NO  
4a. IF YES: PROVIDE DATE FOR EMERGENCY ROOM: \_\_\_\_\_  
4b. IF YES: HOSPITALIZED FROM \_\_\_\_\_ TO \_\_\_\_\_
5. IS/WAS OPERATION INDICATED: (CIRCLE ONE) YES NO  
5a. IF YES: OPERATION PERFORMED/TO BE PERFORMED \_\_\_\_\_
6. DATE OF YOUR FIRST TREATMENT FOR THIS DISABILITY \_\_\_\_\_
7. DATES OF TREATMENT SINCE FIRST TREATMENT TO PRESENT  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. DATES OF TOTAL DISABILITY: FROM \_\_\_\_\_ TO \_\_\_\_\_
9. DATE PATIENT WILL BE ABLE TO RETURN TO WORK FULL DUTY: \_\_\_\_\_
10. DATE PATIENT WILL BE ABLE TO RETURN TO WORK LIGHT DUTY:  
\_\_\_\_\_
- 10a. IF RELEASED FOR LIGHT DUTY ONLY, PLEASE LIST RESTRICTIONS  
BELOW IF ANY \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. IN YOUR OPINION WAS THIS DISABILITY (CIRCLE ONE)  
(11a) OCCUPATIONAL SICKNESS/ACCIDENT (11b) AUTOMOBILE ACCIDENT (11c) OTHER  
IF OTHER PLEASE EXPLAIN: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHYSICIAN’S NAME: \_\_\_\_\_ DEGREE \_\_\_\_\_  
SPECIALTY \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
TELEPHONE NO. \_\_\_\_\_ TAX ID # \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

**TEAMSTERS HEALTH AND WELFARE FUND**  
2500 McCLELLAN AVENUE, SUITE 140 · PENNSAUKEN NJ 08109 · PHONE NO.# 856-382-2400 · FAX NO. #856-382-2402  
**WEEKLY DISABILITY BENEFIT CLAIM FORM**

**SECTION III - COMPANY STATEMENT (TO BE COMPLETED BY EMPLOYER ONLY)**

1. EMPLOYEE'S NAME: \_\_\_\_\_ SSN \_\_\_\_\_
2. DATE EMPLOYED: \_\_\_\_\_
3. EMPLOYEE'S OCCUPATION: \_\_\_\_\_
5. EMPLOYEE'S AVG WEEKLY SALARY (DOLLAR AMT.): \$ \_\_\_\_\_
6. DATE EMPLOYEE LAST WORKED: \_\_\_\_\_ TIME OF DAY: \_\_\_\_\_
7. REASON FOR STOPPING WORK: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. IS ANY OF THIS TIME AFTER EMPLOYEE LAST WORKED PAID VACATION? YES NO  
IF YES, SPECIFY DATES: \_\_\_\_\_  
IS ANY OF THIS TIME AFTER EMPLOYEE LAST WORKED PAID SICK TIME OR HOLIDAY PAY?  
YES NO  
IF YES, SPECIFY DATES: \_\_\_\_\_
9. DATE EMPLOYEE RETURNED TO WORK FULL DUTY: \_\_\_\_\_  
LIGHT DUTY: \_\_\_\_\_
10. IS THIS ACCIDENT OR SICKNESS DUE TO EMPLOYMENT? YES NO
  - a. IF YES, PROVIDE DATE OF ACCIDENT: \_\_\_\_\_
  - b. PROVIDE DATE ACCIDENT WAS REPORTED TO EMPLOYER: \_\_\_\_\_
  - c. HAS EMPLOYER APPLIED FOR WORKER'S COMPENSATION: YES NO
11. PRIOR TO THIS DISABILITY WAS THE EMPLOYEE (CIRLCLE ONE)
  - a. ACTIVELY WORKING b. LAID OFF c. ON LEAVE d. RETIRED e. DISCHARGED
12. HAS THE MEMBER/IS THE MEMBER APPLIED FOR FMLA? YES NO
  - a. IF YES, PLEASE PROVIDE THE EFFECTIVE DATE: \_\_\_\_\_
13. IS/HAS THE MEMBER APPLIED/COLLECTING UNEMPLOYMENT BENEFITS? YES NO
  - a. IF YES, PLEASE PROVIDE THE EFFECTIVE DATE: \_\_\_\_\_
14. COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_
15. DATE: \_\_\_\_\_ SIGNED BY: \_\_\_\_\_  
TITLE \_\_\_\_\_
16. PHONE NO.#: \_\_\_\_\_ EXTENSION: \_\_\_\_\_ FAX NO.#: \_\_\_\_\_